



Level 2 Certificate in Team Leading VRQ (QCF)

Objective

This qualification is aimed at any individuals working in an environment where they are actively working as part of the team leadership. It is an accreditation of the competence, skill and knowledge assessed against National Standards.

The Awarding organisation is EAL (**Excellence, Achievement & Learning Limited**)

The Team Leading NVQ is made up of 3 mandatory units and a minimum of 2 job specific units:

Unit QMAN2/001: Manage Personal Development.

Unit QMAN2/002: Develop Working Relationships with Colleagues.

Unit QMAN2/003: Communicate Information and Knowledge.

Plus either / or

Unit QMAN3/002: Set Objectives and Provide Support for Team Members.

Unit QMAN3/003: Plan, Allocate and Monitor Work.

Plus at least one other job specific unit from a choice of 14 units.

We can also build into the NVQ any client specific units of assessment requirements.

Our Approach

The Assessor will work with groups of learners or on a one-to-one basis to achieve the qualification.

The Assessor will be responsible for assessing, supporting and mentoring the learners throughout the qualification. We ensure that the Assessor has a manageable caseload of work at any one time.

Delivery Schedule

The learner will complete the following delivery schedule:

Initial induction (includes enrolment) – approximately 4 hours off the job.

Three work based assessments/observations.

Build a portfolio of evidence to meet the performance requirements.

Complete a bank of underpinning knowledge questions to confirm competence.

There is minimum disruption during these activities.

Upon successful completion of these activities we can apply for certificates for the learners.

Quality Assurance

To ensure the quality of delivery the Internal Quality Assurer will visit the Assessor during the process and also sample learner files upon completion. The External Quality Assurer may also request a visit on behalf of the Awarding Body (EAL).

Benefits Of The NVQ

NVQs can enhance job opportunities, increase the feeling of self worth and give you a nationally recognised certificate of competence in the area of your work

If you would like further information please contact TACS Ltd by email albert@tacstraining.co.uk